POLITICS DEPARTMENT
REQUEST FOR COURSE SUBSTITUTION

Course substitutions are only eligible for a lower division course or upper-division electives. Substitutions are NOT allowed for core courses and seminars. Only non-UCSC, politics oriented courses receiving 4 or more credits are eligible for substitution. There is a maximum of 3 substitutions allowed, of which only one can be a lower-division course. Approval is not given prior to a course being taken.

PROCEDURE
1. Complete this form.
2. Required documentation - for each substitution, attach copies of the following:
   • Course syllabus
   • Evidence of your final grade for the class, either an AIS transfer summary or AIS grade summary
3. Return the completed form with the required documentation attached to the Politics Undergraduate Advisor in Merrill 27.
4. The Undergraduate Committee will review your request.
5. The Politics Undergraduate Advisor will inform you of the Committee’s decision.

NAME: ___________________________ STUDENT ID: ___________________________

UCSC EMAIL: ___________________________

COURSE SUBSTITUTIONS YOU HAVE RECEIVED (Please circle the appropriate number)
Lower Division: 0 1 Upper Division: 0 1 2

COURSE SUBSTITUTIONS YOU ARE REQUESTING: 1 2 3
Course Number: _______________ Course Name:_________________________
Quarter / Year taken:_____________ University:_________________________
Grade Received: _______________ Number of UCSC course credits received:_________
Substitute for: ☐ Lower Division ☐ Upper Division Elective

RECD BY: _______ DATE: _______ APPROVED: _______ DATE: _______
DENIED: _______ REASON: __________________

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Course Number: _______________ Course Name:_________________________
Quarter / Year taken:_____________ University:_________________________
Grade Received: _______________ Number of UCSC course credits received:_________
Substitute for: ☐ Lower Division ☐ Upper Division Elective

RECD BY: _______ DATE: _______ APPROVED: _______ DATE: _______
DENIED: _______ REASON: __________________

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Course Number: _______________ Course Name:_________________________
Quarter / Year taken:_____________ University:_________________________
Grade Received: _______________ Number of UCSC course credits received:_________
Substitute for: ☐ Lower Division ☐ Upper Division Elective

RECD BY: _______ DATE: _______ APPROVED: _______ DATE: _______
DENIED: _______ REASON: __________________